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NEUROLOGY ASSOCIATES OF MONROE COUNTY, P.C.

Thank you for choosing our office for your neurological care. Professional fees are due at the time of service unless we participate with your insurance company. Our staff will be glad to answer any questions related to participating companies, co-pays and deductibles. We accept cash, check, MasterCard, American Express, Discover or Visa for payments. We ask that you read this financial agreement and sign below.

Financial Agreement

I am responsible for making satisfactory arrangements regarding payment of fees. I understand insurance is a contract between me and my insurance carrier. Although our office may estimate what your insurance company may pay, it is the insurance company that makes the final determination of your eligibility and benefits. You, therefore, agree to pay any portion of the charges not covered by insurance. Any such balance is NOT the responsibility of Neurology Associates of Monroe County.

If your insurance company requires a referral and/or preauthorization, you are responsible for obtaining it. Failure to obtain the referral and/or preauthorization may result in a lower payment from the insurance company and/or a denial of the claim.

- Current insurance card must be given to front desk at every visit.
- All co-payments, deductibles, if known, and/or co-insurance will be due at the time of service. If not, an additional \$5 administration fee may apply.
- In the event my insurance company fails to make payment for services rendered within sixty (60) days of billing, I will become personally responsible.
- Any insurance checks that I receive, for services rendered, I will promptly forward to Neurology Associates of Monroe County. If I fail to do so within one week of receiving the check, Neurology Associates of Monroe County will initiate collection procedures.
- Missed appointments: In an effort to provide the best possible service and availability to our patients, it is our office policy that after three (3) missed appointments you may be asked to find another physician.
EMG TESTING: There will be a \$20.00 charge, if cancelled without at least a 24 hour notice.
Sleep Studies: There will be a \$150.00 charge, if cancelled without at least a 48 hour notice.
If we are not open you can call and have our answering service relay the information to us.
- If this account is turned over for collection, I will be responsible for all collection fees, court costs, reasonable attorney's fees, interest and any other charges in regard to collecting the balance.

If you have any questions please contact Jennifer at 570-517-5141

I have read & understand the financial policy of Neurology Associates of Monroe County and I agree to be bound by its terms.

Patient Name

Patient's SSN

Responsible Party's Name

Patient or Responsible Party's Signature

Date